

**TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL**

NASA/GODDARD SPACE FLIGHT CENTER

**REQUEST FOR TASK PLAN / TASK ORDER**

<b>CONTRACTOR</b>	<b>CONTRACT NO./TASK NO.</b>	<b>JOB ORDER NUMBER</b>	<b>APPROP. FY</b>
QSS Group, Inc.	NAS5- <b>99124</b> <b>328</b> AMENDMENT	423-428-12-86-89	1

**TASK TITLE:** (NTE 80 characters; include Project name)

**ESDIS Requirements Management and Web Page Services**

**APPROVALS:** (Type or print name and sign)

**ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)**

Randy Harbaugh <i>Randy Harbaugh</i>	DATE 7/31/00	ORG CODE 581	MAIL CODE 423	PHONE 301-614-5116
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**BRANCH HEAD**

Steve Metcalf <i>[Signature]</i>	DATE 7/31/00	CODE 423	PHONE 301-614-5311
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**CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)**

Robert S. Lehair, Jr. <i>[Signature]</i>	DATE 8/3/00	CODE 560	PHONE 301-286-6588
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**FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?**

**CONTRACTING OFFICER'S QUALITY REP.**

**DESIGNATED FAM:**

(If YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)

☒ No      ☐ YES

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

*(To be completed by Contracting Officer)*

**C.O. Requested Quote on:**

**Date:**      **AUG 8 2000**

Contractor will develop specification or statement of work under this task for a future procurement.      ☒ NO      ☐ YES

Flight hardware will be shipped to GSFC for testing prior to final delivery.      ☐ NO      ☐ YES      ☒ N/A

Government Furnished Property/Facilities:      ☐ NO      ☒ YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance:      ☐ NO      ☒ YES      If yes:      ☐ TOTAL      ☒ PARTIAL  
If partial, indicate onsite work in SOW by asterisk (\*)

Surveillance Plan Attached:      ☒ NO      ☐ YES

Highlighted Contract Clauses:      *(to be completed by Contracting Officer)*

The effective date of this task order is the date of the Contracting Officer's signature below.

**INCENTIVE FEE STRUCTURE (check one)**

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	<input checked="" type="checkbox"/> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

*(To be completed by Contracting Officer)*

The target cost of this task order is \$ 1,635,305.

The target fee of this task order is \$ 12,563.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 1,647,868.

The maximum fee is \$ 18,361.

The minimum fee is \$0.

**AUTHORIZED SIGNATURE:**

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

*[Signature]*  
SIGNATURE OF CONTRACTING OFFICER

7/5/00  
DATE

**ELIZABETH J. AUSTIN**  
**CONTRACTING OFFICER**

TYPED NAME OF CONTRACTING OFFICER

**CONTRACTOR'S ACCEPTANCE:**

AUTHORIZED SIGNATURE

DATE

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## REQUEST FOR TASK PLAN / TASK ORDER

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TASK NO.

AMENDMENT

QSS Group, Inc.

NASS-

99124

328

Applicable paragraphs from contract Statement of Work:

**STATEMENT OF WORK:** (Continue on blank paper if additional space is required)

See page 3.

*This is a follow-on to Task 178; uninterrupted transition is required.*

**DESIRED START DATE:** 10/1/00

### PERFORMANCE SPECIFICATIONS:

Requirements Analysis: Acceptable performance is that the Level 2 requirements and the Level/Level2 and Level 2/Level 3 requirements traceability are accurate and current. These requirements shall be maintained in the PIMS database and shall be accessible via the World Wide Web.

ESDIS Project Information Management System: Acceptable performance is that the PIMS database allows users access to all ESDIS controlled documents via the ESDIS Master Document System (EMDS), access to all Level 2 and 3 requirements via the ESDIS Consolidated Requirements System (ECRS), and access to all Configuration Control Requests via the ESDIS Configuration Control System (ECCS). All data on the PIMS will be accessible via the World Wide Web.

ESDIS System Interface Control Plan: Acceptable performance is that the plan accurately reflects the Interface Control Working Group and obtains ESDIS CCB approval with every update.

EOS Ground System (EGS) Architecture Concept: Acceptable performance is that this drawing accurately reflects the EGS architecture.

EOS Ground System Architecture Description: Acceptable performance is that this description accurately reflects the EGS architecture and is accessible via the World Wide Web.

Support of the Interface Control Working Group (ICWG): Acceptable performance is that the ICWG Chairperson is satisfied with the agendas, meeting minutes, the IRD/ICD status matrix, the IRD/ICD Master Schedule and the IRD/ICD listing provided at the bimonthly ICWG meetings.

ESDIS and EOSDIS Web Site Development and Maintenance: Acceptable performance is that the ESDIS related web pages accurately reflect current information and is backed up routinely.

### APPLICABLE DOCUMENTS:

None.

**TASK END DATE:** 9/30/01

### MILESTONES/DELIVERABLES AND DATES:

1. Perform backups, file conversions, routine update and maintenance on the ESDIS homepages: weekly, last day of week
2. Website Metrics: monthly, last day of the month
3. Homepage Administrator's Guide Updates: 9/29/01
4. ESDIS System Interface Control Plan: 1/30/01
5. EOS Architecture Description: 12/29/00; 6/29/01
6. EGS Architecture Concepts: 3/30/01; 9/29/01
7. ESDIS Managed Interface Documentation Status: monthly, last day of the month
8. ICWG IRD/ICD Master Schedule: monthly, last day of the month
9. Requirement Metrics: monthly, last day of the month

### PERFORMANCE STANDARDS:

**Schedule:** On-time delivery/completion of the deliverables/milestones  
**Technical:** ATR's acceptance of the above

### FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Randy Harbaugh, building 32, room E240C